

**Minutes of a meeting of the Finance and Forward Planning Committee held on  
Thursday 7<sup>th</sup> January 2010 in the Parish Hall at 7.30 pm.**

**Attendance.**

Cllr. C. Shaw, Chairman  
Cllr. J. Dickman  
Cllr. S. Brunt  
Cllr. S. Easom  
Cllr. D. Lovely  
Cllr. R. Plumb

Clerk: D. M. Wheeldon

**1. Apologies for absence.**

Cllr. Ms. T. Hopcroft, illness  
Borough Cllr. Miss M. Crow, illness

No apology from Cllr. Kirwan or Cllr. Rood

**2. Declarations of interest.**

Nil.

**3.** The minutes of the meeting held on Thursday 17<sup>th</sup> September 2009 were accepted as a true record.

**4. Matters arising.**

- a) Item 7 – it was NOTED that the £15,000 transfer to legal fees was not shown. The Clerk advised that this would be done when the year end accounts were prepared.
- b) Item 9b) – it was AGREED that the Clerk contact Innes England again to check on the current position.
- c) Item 9c) – it was NOTED that the new agreement had been signed and submitted.

**5. Current income and expenditure.**

A copy of the latest computer print out for the accounts had been circulated and accepted. It was AGREED that the Clerk would contact the solicitors to enquire about the legal position relating to the imposition of charges on the Football Club for hire of the ground. The Clerk was also asked to enquire about the sub division of rates between the Council, the Football Club and the Bowls Club.

**6. Insurances.**

It was AGREED to remain with our current insurers and it was noted that £7,500 had been allocated for this purpose.

**7. Parish Hall hire charges.**

A list of proposed charges had been circulated by the Clerk and it was AGREED to recommend these be 'rounded up or down' in accordance with appendix 'A' to the minutes.

**8. Chairman's allowance.**

It was AGREED to recommend that the Chairman's allowance remain the same at £275.

**9. Staff salaries.**

By a majority vote it was AGREED to recommend no increase in staff salaries.

**10. Allotment agreement/charges.**

The draft allotment agreement had been circulated and it was AGREED to recommend amendment of the 'Offer of Tenancy' form by deleting the fourth paragraph.

It was also AGREED that the annual charge should remain the same at £31.50 (inclusive of water charge).

**11. Anticipated expenditure 2010/11.**

A list of suggested budget allocations had been circulated. It was AGREED that, with careful planning and savings the Council had made in other areas of expenditure, the precept could remain the same as last year, despite losing the 'Grant Aid' portion of £11,160. It was noted that there may be some money to carry forward but full details would not be known until the year end. It was AGREED to recommend acceptance of the proposals for the precept in accordance with appendix 'B' to the minutes.

**12. Any other financial business.**

a) Discussion took place regarding the refurbishment of the Schoolhouse and Broomhill Lodge. Broomhill Lodge had now been vacated and was in need of total refurbishment at a cost the Council, at present, could not afford from available funds. Similarly it was suggested that the Schoolhouse could be divided into two flats. It was AGREED to recommend a full study be undertaken with a view to obtaining funding to carry these alterations and refurbishments.

b) Accounts for signature – it was AGREED Cllr. Lovely, Cllr. Easom and Cllr. Brunt would sign staff salary cheques.

There being no further business the meeting was closed at 8.40 pm.

Signed:

Chairman

Date: